



PA-21 STERILIZATION REPORT

POLICY:

Delegate agencies shall submit the Public Health Service Sterilization Report to the state family planning office annually.

PROCEDURE:

1. Each delegate agency must submit Public Health Service Sterilization Record report to the State office annually. A copy of the report is located in the appendices. These reports are due:
 - a) January 15th
2. Critical elements of sterilization record report, which need to be filled out are:
 - a) reporting period
 - b) project name
 - c) city and state
 - d) columns 1 through 9 for each sterilization arranged for during the reporting period
 - e) number of hysterectomies performed or arranged for (item #10)
 - f) name of person completing report
 - g) title of person completing report
 - h) signature of person completing form
 - a. date form completed.
3. If no sterilizations were provided during those six months, "No sterilizations performed or arranged for this period" may be written or typed across columns 1 through 9. All other sections must still be completed and the report submitted.
4. Services must be provided without subjecting individuals to any coercion to undergo an abortion or sterilization procedure or they may be subjected to prosecution (Section 205, Public Law 94-63, as set out in 42 CFR 59.5(a)(2) footnote 1). Acceptance of services must be solely on a voluntary basis and may not be made a prerequisite to eligibility for, or receipt of, any other service, assistance from participation in any other program of the applicant.